

# 2017–2018 Verification

## Identity / Statement of Educational Purposes

### Instructions to complete this form

Students must complete sections A, B, and C and have the option on sections D and E as follows:

- Section D (may be completed by your campus official) - print this form, take proof of identity to your campus and have the campus complete section D; or
- Section E (if you are unable to get to the campus for completion of section D) - print this form, take proof of identity to a Notary and have the notary complete section E.

**Note:** Student must provide the school with this original, signed, and notarized form **and** a copy of the photo ID you presented to the Notary Public.

Once you have satisfied sections A, B, C and selected section D, you must have your Financial Aid Officer scan or fax into your electronic file. If you selected section E, see “**Note**” above.

### A. Student’s Information (please print)

\_\_\_\_\_  
Student’s Last Name

\_\_\_\_\_  
Student’s First Name

\_\_\_\_\_  
Student’s M.I.

\_\_\_\_\_  
Student’s SSN (Last 4-digits)

\_\_\_\_\_  
Student’s Street Address (include apt. no.)

\_\_\_\_\_  
Student’s Email Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Student’s Home Phone Number (include area code)

\_\_\_\_\_  
Student’s Alternate or Cell Phone Number

### B. Identity / Statement of Educational Purposes

A student must appear in person and present the following documentation to an institutionally authorized individual to verify the student’s identity. If a student is unable to appear in person (ex: Online student), he or she must provide a copy of the following documents:

- An unexpired valid government-issued photo identification, such as but not limited to:
  - Driver’s license;
  - State issued identification (Non-drivers license);
  - Passport

Student's Name: \_\_\_\_\_

SSN (Last 4-digits): \_\_\_\_\_

**C. Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of  
(Print Student's Name)  
Educational Purpose and that the federal student financial assistance I may receive will only be used for  
educational purposes and to pay the cost of attending \_\_\_\_\_  
(Name of Postsecondary Educational Institution)  
for 2017-2018.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's ID Number

**D. (School Use) Verification and Signature**

My signature below certifies that I am an authorized representative of this school and that I have personally reviewed the identification document(s) submitted by the student.

**Note:** A copy of the student's unexpired valid government issued ID(s) has been made and placed in the student's file.

Identification documents were presented by the student to me on this date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Authorized School Official's Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

**E. Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's Name)

personally appeared \_\_\_\_\_, and proved to me on the basis of  
(Student's Printed Name)

satisfactory evidence of identification \_\_\_\_\_ to be the  
(Type of government-issued photo ID provided)

above-named person who signed the foregoing instrument.

WITNESS my hand and official seal  
(seal)

\_\_\_\_\_  
(Notary Signature)

My commission expires on \_\_\_\_\_

**Note:** Please remember that if you choose to have this form notarized you will need to mail this original form to your Financial Aid Office. Include a copy of the photo ID you presented to the Notary Public.